

## Day 1: Plenary Meeting

	Session	Presenter	Format	Local Time	Location
	Registration			8:30 – 09:00	Floor B (-1)
1	Opening & Welcome	Hein Timmerman	Plenary	09:00 – 09:05	Ball 1 + 2
2	EHEDG Organisation update	Adwy vd Berg	Plenary	09:05 – 09:50	Ball 1 + 2
4	Sub-Committee Regional Development	Helga Medic	Plenary	09:50 – 10:15	Ball 1 + 2
5	Sub-Committee Working Groups	Rafa Soro	Plenary	10:15 – 10:40	Ball 1 + 2
<b>Coffee Break</b>				10:40 – 11:00	Foyer 2
6	Sub-Committee Training & Education	Marc Mauermann	Plenary	11:00 – 11:25	Ball 1 + 2
7	Sub-Committee Certification	Andy Timperley	Plenary	11:25 – 11:50	Ball 1 + 2
8	Turkish Food Safety Association	Samim Saner	Plenary	11:50 – 12:10	Ball 1 + 2
9	Q&A session	Hein Timmerman	Plenary	12:10 – 12:30	Ball 1 + 2
<b>Lunch Break – Arts Restaurant</b>				12:30 – 13:30	Arts Restaurant
10	Workshops intro	Adwy vd Berg	Plenary	13:30 – 13:45	Ball 1 + 2
11	Workshops	Parallel groups	Break out	13:45 – 15:00	Break out rooms
<b>Coffee Break</b>				15:00 – 15:15	
12	Feedback presentations	10 minute presentations	Plenary	15:15 – 16:45	Ball 1 + 2
13	Closing	Hein Timmerman	Plenary	16:45 – 17:00	Ball 1 + 2



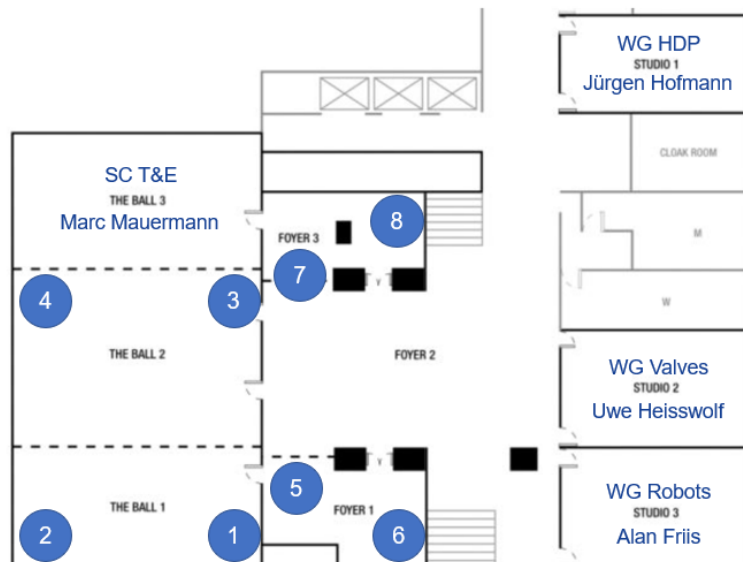
## Day 1: Workshop sessions by sub-groups 13:45 – 15:00

	Sub-groups	Lead by	Location	Table
1	WG participants	Adwy vd Berg	Ball 1	1
2	Portfolio	Dean Scopes	Ball 1	2
3	Certifications	Bastian Tolle	Ball 2	3
5	E-learning	Joshua Rodulfo	Ball 2	4
8	Specialists pool	Jim Hartley	Foyer 1	5
12	Staff sign up	Cristina Annoni	Foyer 1	6
13	Increase active members	Debra Smith	Foyer 3	7
14	European presence	Helga Medic	Foyer 3	8

## Floorplan M1 - PM – Workshops / WGs

Table – Workshop – Leader

1	1. WG participants	Adwy
2	2. Portfolio	Dean
3	3. Certifications	Bastian
4	5. e-learning	Joshua
5	8. Specialists pool	Jim
6	12. Staff sign up	Cristina
7	13. active members	Debra
8	14. European presence	Helga



## Day 2: Full Working Groups Day

	Subject	Who	Format	Local Time
1	Welcome	Rafa Soro	Plenary	09:00 - 09:10
2	SCPs	Rafa Soro	Plenary	09:10 - 09:45
3	WG procedures	Adwy vd Berg	Plenary	09:45 - 10:15
4	FWGD Objectives & Methodology	Rafa Soro	Plenary	10:15 - 10:30
	<i>Coffee Break</i>		<i>Foyer 2</i>	<i>10:30 - 10:45</i>
5	WGs current way of working	Chairs & members	Break out	10:45 - 11:30
6	Feedback presentation	Chairs	Plenary	11:30 - 12:15
	<i>Lunch Break</i>	<i>Restaurant</i>	<i>Arts</i>	<i>12:15 - 13:00</i>
7	Intro to workshop exercise	Adwy vd Berg	Plenary	13:00 - 13:15
8	Working in break groups	Workshop Groups	Break out	13:15 - 15:00
	<i>Coffee Break</i>		<i>Foyer 2</i>	<i>15:00 - 15:15</i>
9	Ideal work process	Appointed presenter	Plenary	15:15 - 16:00
10	Q&A and discussion	All	Plenary	16:00 - 16:30
11	Conclusions	Rafa Soro	Plenary	16:30 - 16:45
<i>Bilateral meetings</i>				



## Day 2: Break out Sessions Working groups Locations

